

RENTAL APPLICATION INSTRUCTIONS

Thank you for applying to rent from one of our properties. Please follow the instructions to below to ensure a speedy and efficient application process:

1 – Complete attached rental application in its entirety, with both applicant and co-applicant/co-signer (if necessary) signing and dating the back page.

2 – Return completed and signed application, copies of applicant and co-applicant drivers' licenses, and 1-2 months of pay stubs from current employer (or copies) for all applicants and co-applicants. We use pay stubs as income verification. Please put all of your information in an envelope and place inside of the light tan drop box on the south of the building:

Colony Management Group Company Office
848 Greeno Rd N
Fairhope, AL 36532

You also may e-mail your application to **colonymanagementgroup@gmail.com**.

Should you have any questions, you can contact Patrick at **251.680.0117**.

Thank you for your interest and good luck.

MINIMUM REQUIREMENTS FOR APPLICATION APPROVAL

- One applicant must earn 3X the monthly rental rate OR two applicants earn a combined 4X the monthly rent rate (maximum of two different applicants can be used to determine total household income); unemployment checks will not be considered
- Lot rent only/RV applicants need to earn \$1500 minimum per month
- Applicant(s) applying to move a mobile home on our property must provide proof of ownership, dimensions of the mobile home, a photo of the mobile home, and contact information of the mobile home mover prior to signing the lease paperwork
- Applicant(s) must have a verifiable good rental history within the last year (rental history from family members will not be considered)
- Applicant(s) must pass a criminal background check (applicants with prior evictions or outstanding warrants will not be approved)

By submitting your information, you agree to our Privacy Policy and to allow Colony Management Group LLC (dba CMG, Carrigan Properties, Carrigan Holdings, Colony Holdings Company, Sweetwater Properties, Clear Water properties, Oak Grove Properties, MMM Properties and Wolf Bay Village) to communicate with you including via text message. You can opt-out at any time. Standard message and data rates may apply.

RENTAL APPLICATION

APPLICANT INFORMATION*

NAME* _____ EMAIL* _____

PHONE # * _____

Colony Management Group sometimes communicates with tenants through text via our RENT MANAGER system for important updates on service requests, rent payment receipts, rent balances due, important weather updates and office closures among other important tenant related updates. You may OPT-OUT at any time from this service by replying STOP.

DOB* _____ SSN _____ DRIVER'S LICENSE* STATE _____ # _____ EXP. DATE _____

ALL OTHER PEOPLE RESIDING WITH YOU*

NAME* _____ DOB* _____

RELATIONSHIP* _____ SSN* _____

NAME* _____ DOB* _____

RELATIONSHIP* _____ SSN* _____

NAME* _____ DOB* _____

RELATIONSHIP* _____ SSN* _____

RENTAL HISTORY*

CURRENT ADDRESS* _____ CITY _____ ST _____

_____ ZIP _____

OWN RENT (circle one) DATES OF RESIDENCY (From/to) _____ MONTHLY RENT _____

CURRENT LANDLORD/OWNER (Circle One) _____

PHONE * _____

WHY ARE YOU MOVING FROM YOUR CURRENT ADDRESS?

* _____

PREVIOUS ADDRESS _____ CITY _____ ST

____ ZIP _____

OWN RENT (circle one) DATES OF RESIDENCY (From/to) _____ MONTHLY RENT

CURRENT LANDLORD _____ PHONE

EMPLOYMENT INFORMATION

CURRENT EMPLOYER* _____ OCCUPATION

EMPLOYER ADDRESS _____ PHONE* _____

SUPERVISOR* _____ DATES OF EMPLOYMENT* _____ MONTHLY

PAY* _____

PREVIOUS EMPLOYER _____ DATES OF EMPLOYMENT

BANK INFO*

BANK/INSTITUTION

CHECKING ACCT _____

SAVINGS ACCT _____

EMERGENCY CONTACT * (PERSON NOT RESIDING WITH YOU):

NAME _____ RELATIONSHIP _____ PHONE

CO-APPLICANT/ CO-SIGNER INFORMATION*(Circle One)

NAME* _____ EMAIL* _____ PHONE # _____

DOB* _____ SSN* _____ DRIVER'S LICENSE* STATE _____ # _____ EXP.
DATE* _____

CO-APPLICANT RENTAL HISTORY*

CURRENT ADDRESS* _____ CITY _____ ST _____
ZIP _____

OWN RENT (circle one) DATES OF RESIDENCY (From/to) _____ MONTHLY RENT

CURRENT LANDLORD* _____
PHONE* _____

WHY ARE YOU MOVING FROM YOUR CURRENT ADDRESS?
* _____

PREVIOUS ADDRESS _____ CITY _____ ST _____
ZIP _____

OWN RENT (circle one) DATES OF RESIDENCY (From/to) _____ MONTHLY RENT

PREVIOUS LANDLORD _____ PHONE # _____

CO-APPLICANT EMPLOYMENT INFORMATION

CURRENT EMPLOYER* _____ OCCUPATION

EMPLOYER ADDRESS _____ PHONE* _____

SUPERVISOR* _____ DATES OF EMPLOYMENT* _____ MONTHLY
PAY* _____

PREVIOUS EMPLOYER _____ DATES OF EMPLOYMENT

GENERAL INFORMATION

HAVE YOU EVER BEEN LATE OR DELINQUENT ON RENT? * YES _____ NO _____

HAVE YOU EVER BEEN EVICTED? * YES _____ NO _____ IF YES, PLEASE EXPLAIN WHY?

DO YOU OR OTHER POSSIBLE FUTURE TENANTS SMOKE? * YES _____ NO _____

DO YOU HAVE ANY PETS? * YES _____ NO _____ IF YES, HOW MANY * _____ DOGS OR CATS
_____ BREED(S) * _____

ARE THEY UPDATED ON SHOTS? YES _____ NO _____

REFERRAL

HOW DID YOU HEAR ABOUT US?

A criminal investigation of potential renters will be placed in effect. It is important, therefore, to be sure to include your social security number, as well as the social security numbers for all persons residing with you, as requested within this application. Without this information, the application will be automatically denied.

I authorize the verification of the information within this form as to any questions asked of me. There will also be a credit report filed on applicants and co applicants. By signing this form, I agree that all information provided, herein, is correct, to the best of my knowledge and give permission to Colony Management Group and its affiliated companies to use this information for the purposes of criminal, background and credit searches:

APPLICANT SIGNATURE _____ DATE

CO-APPLICANT SIGNATURE _____ DATE

If additional pages are needed to complete or explain any of the information requested within this document, please write on the back of this page.

*****ALL INFORMATION WILL BE VERIFIED*****